

## MACKENZIE COUNTY

<b>Title</b>	<b>AGRICULTURAL SERVICE BOARD POLICY MANUAL</b>	<b>Policy No.</b>	<b>ASB002</b>
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<b>Legislation Reference</b>	<b>Municipal Government Act, 5 (b)</b>
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<p><b>Purpose</b> To establish the purpose of having a local policy manual to be updated annually.</p>
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<p><b>Policy Statement and Guidelines</b></p> <p>(1) The Agricultural Service Board shall have a local policy manual, which shall be updated annually, and may include consideration of:</p> <ul style="list-style-type: none"> <li>• Needs assessment</li> <li>• Program plan</li> <li>• Program evaluation</li> <li>• Projected 5 year plan</li> <li>• Communication system to include:             <ul style="list-style-type: none"> <li>- internal communication channels</li> <li>- ongoing public relations and information program for clients (ratepayer and )</li> <li>- program implementation (e.g. enforcement of Acts)</li> </ul> </li> </ul> <p>The Agricultural Fieldman shall be responsible for policy compliance.</p>
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	<b>Date</b>	<b>Resolution Number</b>
<b>Approved</b>	<b>December 18, 1998</b>	<b>98-390</b>
<b>Amended</b>	<b>April 22, 2004</b>	<b>04-27</b>
<b>Amended</b>	<b>February 5, 2014</b>	<b>ASB-14-02-005</b>

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Chief Administrative Officer

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Chief Elected Official